



Dr. Larry Wallace Jr., Mayor
Emily Hill, Place 1
Maria Amezcua, Place 2
Dr. Christopher Harvey, Place 3
Danny Scarbrough, Place 4
Deja Hill, Mayor Pro Tem, Place 5
Valerie Dye, Place 6

**CITY COUNCIL
CALLED SPECIAL SESSION
AGENDA**

Monday, March 23, 2020

1:00 p.m.

Manor City Hall – Council Chambers
105 E. Eggleston Street

The meeting will be live streamed on Facebook live. You can access the meeting at <https://www.facebook.com/cityofmanor/> beginning at 1:00 p.m.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS -- PLEASE NOTE: Due to State and County Orders limiting gatherings to no more than ten (10) people and temporary suspension by the Governor of sections of the Texas Open Meetings Act that may be interpreted to require face-to-face interaction between members of the public and public officials, in-person public comments is cancelled.

In the alternative, you may email any comments you have on agenda items or general comments to Publiccomments@cityofmanor.org. The name of the person making the comment and the subject of the comment will be read into the record, and the entire comment will be made as part of the city records for the meeting. Comments must be received by 12:30 p.m. the day of the meeting. *No Action May be Taken by the City Council During Public Comments*

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

1. Consideration, discussion, and possible action to approve the City Council Minutes of the March 18, 2020, Regular Meeting. Lluvia T. Almaraz,
City Secretary

REGULAR AGENDA

2. Consideration, discussion, and possible action on canceling the April 1, 2020, Regular Council Meeting. Thomas Bolt,
City Manager
3. Consideration, discussion, and possible action on temporarily waiving the credit card processing fee for utility payments. Thomas Bolt,
City Manager

EXECUTIVE SESSION

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Section 551.071 Consultation with Attorney - Regarding legal issues associated with Emergency Management Planning and Coordination under the State and Local Disaster Declarations and directions from the Federal Government*

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, March 20, 2020, at 12:40 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail lalmaraz@cityofmanor.org



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: March 23, 2020

PREPARED BY: Lluvia T. Almaraz, City Secretary

DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to approve the City Council Minutes of the March 18, 2020, Regular Meeting.

BACKGROUND/SUMMARY:

PRESENTATION: ☐ YES ☒ NO

ATTACHMENTS: ☒ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☐ NO

March 18, 2020, Regular Meeting

STAFF RECOMMENDATION:

It is City staff's recommendation that the City Council approve the City Council Minutes of the March 18, 2020, regular meeting.

PLANNING & ZONING COMMISSION: ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE



**CITY COUNCIL
REGULAR SESSION MINUTES
MARCH 18, 2020**

PRESENT:

Dr. Larry Wallace Jr., Mayor

COUNCIL MEMBERS:

Emily Hill, Place 1
Maria Amezcua, Place 2 (Absent)
Dr. Christopher Harvey, Place 3
Danny Scarbrough, Place 4 (Absent)
Deja Hill, Mayor Pro Tem, Place 5 (Absent)
Valerie Dye, Place 6

CITY STAFF:

Thomas Bolt, City Manager
Lluvia T. Almaraz, City Secretary
Tracey Vasquez, HR Coordinator
Heath Ferguson, IT Manager
Michael Pachnick, IT Technician

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Wallace Jr. at 7:05 p.m. on Wednesday, March 18, 2020, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

Mayor Wallace Jr. led the Pledge of Allegiance.

PRESENTATION

Leadership Manor presented by Debbie Charbonneau, Community Development Manager

At the direction of City Manager Bolt the presentation was removed from the agenda.

PROCLAMATIONS

A. Declaring March 21, 2020, as “National Down Syndrome Day”

Mayor Wallace Jr. read a proclamation declaring March 21, 2020, as “National Down Syndrome Day”

B. Declaring the week of March 22-28, 2020 as “National Agriculture Week”

Mayor Wallace Jr. read a proclamation declaring the week of March 22-28, 2020 as “National Agriculture Week”

C. Declaring March 25, 2020, as “National Medal of Honor Day”

Mayor Wallace Jr. read a proclamation declaring March 25, 2020, as “National Medal of Honor Day”

PUBLIC COMMENTS

The attached Public Notice was followed and posted on the city’s bulletin board, city’s website and city’s social media channels.

Mayor Wallace Jr. stepped away from the dais at 7:14 p.m.

At the direction of Mayor Wallace Jr., City Manager Bolt read the following names of the person and subject of the comment for the record, submitted by email.

The attached public emails are recorded as part of the Public Comments.

Robert Battaile – *A Simple Request*

Katrine Nordstrom – *Bocce in Manor*

Leslie Kelley – *Bocce Ball*

Ellen Bush – *Bocce Ball*

Kristin Schultz – *Bocce Ball Boost*

City Manager Bolt adjourned the meeting for a few minutes until Mayor Wallace Jr., returned to the dais at 7:16 p.m.

CONSENT AGENDA

1. Consideration, discussion, and possible action to approve the City Council Minutes of the March 4, 2020, Regular Meeting.

2. Consideration, discussion, and possible action on the acceptance of the February 2020 Departmental Reports:

- **Police – Ryan Phipps, Chief of Police**
- **Development Services – Scott Dunlop, Assistant Dev. Services Director**
- **Community Development – Debbie Charbonneau, Community Dev. Manager**
- **Municipal Court – Sarah Friberg, Court Clerk**
- **Public Works – Michael Tuley, Director of Public Works**
- **Finance – Lydia Collins, Director of Finance**

MOTION: Upon a motion made by Council Member Dye and seconded by Council Member Dr. Harvey, to approve and adopt all items on the Consent Agenda.

Mayor Wallace Jr. open the floor for any questions to the motion.

There was no discussion.

Motion to approve carried 4-0

REGULAR AGENDA

3. Consideration, discussion, and possible action on a Concept Plan for the Catholic Diocese of Austin Saint Joseph Parish, one (1) lot on 24.76 acres, more or less, located near Hill Lane and Gregg Manor Road, Manor, TX. Applicant: Migl Engineering and Consulting Owner: Catholic Diocese of Austin

The City staff recommended that the City Council approve a Concept Plan for the Catholic Diocese of Austin Saint Joseph Parish, one (1) lot on 24.76 acres, more or less, located near Hill Lane and Gregg Manor Road, Manor, TX.

City Manager Bolt discussed the Concept Plan for the Catholic Diocese of Austin Saint Joseph Parish.

MOTION: Upon a motion made by Council Member Dye and seconded by Council Member Emily Hill, to approve a Concept Plan for the Catholic Diocese of Austin Saint Joseph Parish, one (1) lot on 24.76 acres, more or less, located near Hill Lane and Gregg Manor Road, Manor, TX.

Mayor Wallace Jr. open the floor for any questions to the motion.

There was no discussion.

Motion to approve carried 4-0

4. Consideration, discussion, and possible action on approving the first amendment to the deposit agreement for the proposed Public Improvement District (PID) and Tax Increment Reinvestment Zone (TIRZ) for Manor Heights.

The City staff recommended that the City Council approve the first amendment to the deposit agreement for the proposed Public Improvement District (PID) and Tax Increment Reinvestment Zone (TIRZ) for Manor Heights.

MOTION: Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Emily Hill, to approve the first amendment to the deposit agreement for the proposed Public Improvement District (PID) and Tax Increment Reinvestment Zone (TIRZ) for Manor Heights.

Mayor Wallace Jr. open the floor for any questions to the motion.

There was no discussion.

Motion to approve carried 4-0

5. Consideration, discussion, and possible action on approving the Deposit Agreement Water and Wastewater (Manor Heights).

The City staff recommended that the City Council approve the Deposit Agreement Water and Wastewater (Manor Heights).

MOTION: Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Dye, to approve the Deposit Agreement Water and Wastewater (Manor Heights).

Mayor Wallace Jr. open the floor for any questions to the motion.

There was no discussion.

Motion to approve carried 4-0

6. Consideration, discussion, and possible action on accepting the resignation of the Rose Hill Public Improvement (PID) District Manager, Kevin McCright.

The City staff recommended that the City Council accept and acknowledge the resignation of the Rose Hill Public Improvement (PID) District Manager, Kevin McCright.

MOTION: Upon a motion made by Council Member Dye and seconded by Council Member Emily Hill, to accept and acknowledge the resignation of the Rose Hill Public Improvement (PID) District Manager, Kevin McCright.

Mayor Wallace Jr. open the floor for any questions to the motion.

There was no discussion.

Motion to approve carried 4-0

7. Consideration, discussion, and possible action on accepting the Rose Hill Public Improvement District Management Report for 2019.

The City staff recommend that the City Council accept the Rose Hill Public Improvement District Management Report for 2019.

MOTION: Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Emily Hill, to accept the Rose Hill Public Improvement District Management Report for 2019.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Dr. Harvey inquired if item had been discussed with the Public Improvement District (PID) Committee.

City Manager Bolt clarified that the report was being presented to City Council for review and approval.

There was no further discussion.

Motion to approve carried 4-0

8. Consideration, discussion, and possible action on approving an agreement with P3 Works to provide Rosehill Public Improvement District (PID) Administration Services; and Authorize the City Manager to execute the contract.

The City staff recommended that the City Council approve an agreement with P3 Works to provide Rosehill Public Improvement District (PID) Administration Services; and Authorize the City Manager to execute the contract.

City Manager Bolt discussed the agreement with P3 Works.

MOTION: Upon a motion made by Council Member Dye and seconded by Council Member Dr. Harvey, to approve an agreement with P3 Works to provide Rosehill Public Improvement District (PID) Administration Services; and Authorize the City Manager to execute the contract

Mayor Wallace Jr. open the floor for any questions to the motion.

There was no discussion.

Motion to approve carried 4-0

9. Consideration, discussion and possible action to authorize the City Manager to prepare and implement a policy to address personnel matters during an emergency in a form approved by the City Attorney.

The City staff recommended that the City Council authorize the City Manager to prepare and implement a policy to address personnel matters during an emergency in a form approved by the City Attorney.

City Manager Bolt discussed the policy for the City of Manor regarding personnel matters.

MOTION: Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Emily Hill, to authorize the City Manager to prepare and implement a policy to address personnel matters during an emergency in a form approved by the City Attorney.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Dr. Harvey inquired if the final policy could be sent to City Council for informational purposes only.

City Manager clarified that he would email final policy to Council. He discussed how the implementation of working from home for some staff had been put into place.

There was no further discussion.

Motion to approve carried 4-0

Supplemental Emergency Agenda Item:

10. Discuss and consider issuance of a Declaration of Disaster due to COVID-19 and discuss and consider action on an Ordinance Continuing Declaration Disaster Declaration.

City Manager Bolt discussed the Declaration of Disaster and how the Declaration would help with the assistance of reimbursement for city emergency expenses.

Mayor Wallace Jr. read the attached Declaration of Disaster due to COVID-19.

City Manager Bolt discussed the Ordinance Continuing Declaration Disaster Declaration.

MOTION: Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Dye, to accept and approve Ordinance No. 572: Ordinance of the City of Manor, Texas Continuing a Disaster Declaration for the City of Manor, Texas and Providing for a Penalty and Enforcement.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Dr. Harvey asked for clarification of the approval of the Ordinance and acceptance of Declaration of Disaster.

City Manager Bolt clarified the ordinance and declaration for the City of Manor would help assist the city with emergency funding.

The discussion was held regarding emergency expenses that the city would need to make for additional resources, if needed.

There was no further discussion.

Motion to approve carried 4-0

ADJOURNMENT

The Regular Session of the Manor City Council Adjourned at 7:39p.m. on Wednesday, March 18, 2020.

These minutes approved by the Manor City Council on the 23rd day of March 2020.

APPROVED:

Dr. Larry Wallace Jr.
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary



Public Notice

IMPORTANT NOTICE REGARDING THE MARCH 18, 2020, CITY COUNCIL MEETING

To comply with Travis County's March 17, 2020 Order, we are taking the following steps related to the March 18th City Council meeting:

- 1) The meeting will be live streamed on Facebook live. You can access the meeting at <https://www.facebook.com/cityofmanor/> beginning at 7:00 p.m. this evening.
- 2) In-person public comments are cancelled. In the alternative, you may email any comments you have on agenda items or general comments to Publiccomments@cityofmanor.org. The name of the person making the comment and the subject of the comment will be read into the record, and the entire comment will be made as part of the City records for the meeting. Comments must be received by 6:45 p.m. (*Public Comments emails will not be answered and only recorded as part of the meeting*)
- 3) The meeting will be held in compliance with the Order, meaning that no more than ten people (including City Council and City staff) will be allowed in the City Council Chambers. A maximum of 10 people may listen to the meeting from the lobby outside of City Council Chambers, as long as the recommended distance of 6 feet between people can be maintained.

We strongly encourage you to watch the meeting from home using the Facebook live link and participate in public comments by email. For those who choose to attend, we ask that you follow the recommendations attached to the Order, in particular maintaining at least six feet distance from other people and minimize the surfaces you touch. It is strongly recommended that you stay home if you fall within the vulnerable population (see the Travis County Order); are showing the symptoms described in the Order; or have had contact with a person who has been diagnosed with COVID-19 or who is showing symptoms of the illness.

Travis County's Order can be found here: <https://www.traviscountytexas.gov/>

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Wednesday, March 18, 2020, by 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas



Noticia pública

AVISO IMPORTANTE CON RESPECTO A LA REUNIÓN DEL CONSEJO DE LA CIUDAD DEL 18 DE MARZO DE 2020

Para cumplir con la Orden del Condado de Travis del 17 de marzo de 2020, estamos tomando los siguientes pasos relacionados con la reunión del Consejo de la Ciudad del 18 de marzo:

- 1) La reunión se transmitirá en vivo por Facebook en vivo. Puede acceder a la reunión en <https://www.facebook.com/cityofmanor/> a partir de las 7:00 p.m. esta noche.
- 2) Los comentarios públicos en persona se cancelan. Como alternativa, puede enviar por correo electrónico cualquier comentario que tenga sobre los elementos de la agenda o comentarios generales a Publiccomments@cityofmanor.org. El nombre de la persona que hace el comentario y el tema del comentario se leerán en el registro, y todo el comentario se hará como parte de los registros de la Ciudad para la reunión. Los comentarios deben recibirse antes de las 6:45 p.m. (Los correos electrónicos de comentarios públicos no serán respondidos y solo se registrarán como parte de la reunión)
- 3) La reunión se llevará a cabo de conformidad con la Orden, lo que significa que no se permitirán más de diez personas (incluidos el Ayuntamiento y el personal de la Ciudad) en las Cámaras del Ayuntamiento. Un máximo de 10 personas pueden escuchar la reunión desde el lobby afuera de las Cámaras del Concejo Municipal, siempre que se pueda mantener la distancia recomendada de 6 pies entre las personas.

Le recomendamos encarecidamente que vea la reunión desde su casa utilizando el enlace en vivo de Facebook y que participe en los comentarios públicos por correo electrónico. Para aquellos que eligen asistir, les pedimos que sigan las recomendaciones adjuntas a la Orden, en particular, manteniendo al menos seis pies de distancia de otras personas y minimizando las superficies que toque. Se recomienda encarecidamente que se quede en casa si se encuentra dentro de la población vulnerable (consulte la Orden del Condado de Travis); están mostrando los síntomas descritos en la Orden; o ha tenido contacto con una persona que ha sido diagnosticada con COVID-19 o que muestra síntomas de la enfermedad. La Orden del Condado de Travis se puede encontrar aquí: <https://www.traviscountytexas.gov/>

CERTIFICACIÓN DE PUBLICACIÓN

Yo, la autoridad abajo firmante certifico que este Aviso de reunión se publicó en el tablón de anuncios, en el Ayuntamiento de la Ciudad de Manor, Texas, un lugar conveniente y de fácil acceso para el público en general en todo momento y dicho Aviso se publicó en la siguiente fecha y hora: miércoles 18 de marzo de 2020, antes de las 5:00 p.m. y permaneció así publicado continuamente durante al menos 72 horas antes de la hora programada de dicha reunión.

/s/ Lluvia T. Almaraz, TRMC
Secretario de la ciudad de Manor, Texas

Lluvia Almaraz

From: Robert Battaile <
Sent: Wednesday, March 18, 2020 5:22 PM
To: Public Comments
Subject: A Simple Request

Hello Mayor, Council Members and Mr. Bolt,

Even in the midst of chaos, good things can happen. They don't have to take a lot of time or resources.

I'm asking you to reverse your decision to cease construction on the four bocce courts.

I think you have all the materials and the crew has worked out most of the bugs. The other two courts can likely be done in half the time of the first two.

As I've said, it takes four courts to have a robust league, tournaments, charity fundraisers and team-building events. While it may be a few months until life returns to normal, we can take advantage of this time.

Also, bocce is an activity that can be enjoyed safely in small groups of two or four. Having four courts doubles the chance that a court would be available.

Tonight you are reading a Proclamation about "National Down Syndrome Day." More importantly, let's do something that empowers them. Special Olympics loves the sport of bocce. We can bring them here to compete.

Manor is very close to having the "Best Bocce Courts in Texas!" The courts in Plano, Dallas, San Marcos, Houston and Austin are all smaller.

The "5-in-One" adjustable length court (the "Manor" court) is a first in the world.

Besides providing health benefits, these courts can bring pride to residents and boost the City's image. The Council can take pride that it happened during their tenure.

Let's please continue on the original path to build four courts, thanks.

- Robert Battaile

On Mar 18, 2020, at 11:46 AM, katrine nordstrom <s

wrote:

Hi,

Since the City Council Meeting on Wed 3/18 has been canceled I wanted to voice my opinion regarding resuming the construction of Bocce Courts #3 and #4 at Timmermann Park.

I was super excited to hear we were starting a bocce league here in Manor. Such a great initiative to get people out and about, socialize and stay physically active. I am relatively new to Manor and see this as a great way to meet my new neighbors. Another great thing I like about establishing a sports league such as bocce is that its a great way of reducing racial barriers and bringing the community together and is important for diversity and inclusion.

I also like that it's a no impact sport so it can be played by all ages. Can you imagine a family picnic where all generations can participate? There are no other family activities provided by the city as I know. I'd love for our Manor residents to have some physical outlets where we can be active, social, and outside. The park is perfect with lots of shade too.

Robert have set up the opportunity for the whole community to play as he has engaged local business to have equipment everyone can rent for a low fee of \$2. This is genius to ensure the sport is available to anyone as it builds in popularity.

Its essential that we have FOUR courts to have a robust league, and to be able to host tournaments, charity fundraisers and team-building events right here in Manor.

For instance, tournaments to benefit the Manor ISD Teachers/Staff, Veterans, 8-12th Graders, Youth, Seniors, and Special Olympics. These tournaments can bring the community together and also bring visitors who spend money locally.

Thanks,
Katrine

Katrine Nordstrom, M.Ed

Lluvia Almaraz

From: Leslie Kelley <
Sent: Wednesday, March 18, 2020 6:26 PM
To: Public Comments
Subject: RE: Bocce Ball

I'd just like to emphasize a few of the benefits of having these new bocce ball courts and an associated league. I, for one, really enjoy the game for pleasure but also in utilizing certain physical skills. Being past my prime athletic years it is a way to still enjoy being on a team and having a bit of fun competitiveness. Being in the outdoors, exercising, meeting new people with common interests is another benefit. Your city has built a beautiful park and by supporting a bocce ball league it could only bring more community members to enjoy this lovely atmosphere. With regards and hoping for city support, Leslie KELLEY

Sent from my iPad

Lluvia Almaraz

From:
Sent: Wednesday, March 18, 2020 6:32 PM
To: Public Comments
Subject: Bocce Ball

Good evening to each of you,

Several of us have played a few trial games of Bocce Ball and are very interested in having it as a regular sport here in Manor. We have already met new people and this is a great opportunity to make more connections, socialize, more community engagement, playing together, conversing together and broadening the cities activities. Trying new things gets us out of ruts, our comfort zone's, expand our horizons, growing ourselves along with other community activities, adding to the appeal of our city for those looking for teamwork opportunities, making new friends etc. thank you so much for considering this.

Ellen Bush

Sent from my iPhone

Lluvia Almaraz

From: Late Bloom America
Sent: Wednesday, March 18, 2020 6:45 PM
To: Public Comments
Subject: Bocce Ball Boost

The Bocce Ball court is great! To hold the activities for the community it shouldn't cost anything. Access is building camaraderie and community. It will draw in more people who will support the local economy when they play.

Also, the city charges the farmers market nothing to block and use the space annually. Have the same offering available for the bocce league. It's for the community.

Thanks,

Kristin Schultz

Lluvia Almaraz

From: manuel dasilva
Sent: Wednesday, March 18, 2020 6:48 PM
To: Public Comments
Subject: Bocce ball courts at Timmermann Park

Dear Council members,

My name is Manuel Dasilva. I am retired and I live in the city since 2016.

I would like to take the opportunity to thank the city for building the 2 bocce ball courts at the above park.

This is great news! I cannot wait for the opportunity to get my bocce ball set and start playing out there with other manorites once this virus situation is under control.

Bocce is a very popular sport in many other areas. It is very easy to play and it attracts people of all ages and backgrounds.

It wont be long before the 2 courts are not enough for all the people that want to play.

This is why I am asking the city council to please build the 2 additional courts as it was initially agreed.

Our city needs and deserves more of these types of recreation

Yours truly,

Manuel Dasilva



CITY OF MANOR, TEXAS
DECLARATION OF DISASTER DUE TO PUBLIC HEALTH EMERGENCY

WHEREAS, in December 2019, a novel coronavirus, designated COVID-19, was detected in Wuhan, China; and

WHEREAS, symptoms of COVID-19 include fever, cough and shortness of breath, and can range from mild to severe illness; and

WHEREAS, on January 30, 2020, the World Health Organization Director General declared the outbreak of COVID-19 as a Public Health Emergency of International Concern, advising countries to prepare for the containment, detection, isolation and case management, contract tracing and prevention of onward spread of the disease; and

WHEREAS, on March 5, 2020, the World Health Organization Director General urged aggressive preparedness and activation of emergency plans to aggressively change the trajectory of this epidemic; and

WHEREAS, on March 13, 2020, Governor Abbott declared a state of disaster for all counties in the State of Texas due to COVID-19 posing an imminent threat of disaster in the state; and

WHEREAS, Travis County has declared a state of disaster for Travis County due to COVID-19 posing an imminent threat of disaster in the County; and

WHEREAS, the Center for Disease Control and Preparation is closely monitoring the number of COVID-19 cases that have spread in the United States; and

WHEREAS, numerous cases of COVID-19 have been confirmed in the State of Texas and even more case are suspected with confirmed cases expected to dramatically increase as testing for COVID-19 becomes more readily available; and

WHEREAS, the COVID-19 virus spreads between people who are in close contact with one another through respiratory droplets produced when an infected person coughs or sneezes; and

WHEREAS, large gatherings of unidentifiable individuals without necessary mitigation for the spread of infection may pose a risk for the spread of infectious disease; and

WHEREAS, the continued worldwide spread of COVID-19 presents an imminent threat of widespread illness, which requires emergency action; and



WHEREAS, Texas Government Code Chapter 418, Section 418.108, authorizes the Mayor of the City of Manor to declare a local state of disaster and exercise the powers granted therein on an appropriate local scale; and

WHEREAS, Section 418.004(a) of the Texas Government Code defines disaster as he occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made cause, including fire, flood, earthquake, wind, storm, wave action, oil spill or other water contamination, volcanic activity, epidemic, air contamination, blight, drought, infestation, explosion, riot, hostile military or paramilitary action, extreme heat, cybersecurity event, other public calamity requiring emergency action, or energy emergency; and

WHEREAS, a declaration of local disaster includes the ability to take measures to reduce the possibility of exposure to disease, control the risk and promote the health and safety of individuals in the City;


NOW, THEREFORE, BE IT DECLARED AND ORDERED, pursuant to the authority granted in the Texas Disaster Act of Texas Government Code Chapter 418, as follows:

1. A local state of disaster is hereby declared for the City of Manor pursuant to Section 418.108(a) of the Texas Government Code.
2. By this declaration, the City of Manor's Emergency Management Plan is activated, and all other statutory, Charter, and ordinance powers vested in me and all officers of the City to act in this local state of disaster are activated. This declaration shall also activate all recovery and rehabilitation aspects of all applicable local and interjurisdictional emergency management plans and authorizes the furnishing of all aid and assistance as deemed necessary and desirable by those administering such plans.
3. By this declaration, I declare all rules and regulations that may inhibit or prevent prompt response to this threat be suspended for the duration of this declaration and any extension thereof.
4. Pursuant to the authority granted to the Mayor under the Texas Disaster Act of Texas Government Code Chapter 418, I shall exercise any and all necessary powers set out thereunder and I hereby authorize the use of all available resources of state government and political subdivisions to assist in the City's response to this disaster.
5. Pursuant to the authority granted under the laws of the State of Texas, the City may take all legal actions necessary to protect the health of persons in the City.



6. Pursuant to Health and Safety Code Section 122.006, the City may adopt rules to protect the health of persons in the City, and provide for the establishment of quarantine stations, emergency hospitals, and other hospitals.
7. Pursuant to Section 418.108(b) of the Texas Government Code, the state of a local disaster shall continue for a period of not more than seven (7) days from the date of this Declaration and Order unless continued or renewed by the City Council of the City of Manor; Texas;
8. Pursuant to Section 418.108(c) of the Texas Government Code, this Declaration and Order shall be given prompt and general publicity and shall be filed promptly with the City Secretary.
9. In accordance with Texas Government Code §418.173, a person who knowingly or intentionally violates this declaration commits an offense, punishable by a fine up to \$1,000.00 or confinement in jail for a term that does not exceed 180 days.
10. That this declaration hereby authorizes the use of all lawfully available enforcement tools.
11. That this declaration shall take effect immediately from and after its issuance.

This Declaration and Order is adopted this the 18th day of March, 2020, at 7:30 pm, effective immediately.



Dr. Larry Wallace Jr., Mayor
City of Manor, Texas

Filed with me, the City Secretary of the City of Manor, this the 18th day of March, 2020, by Mayor Dr. Larry Wallace Jr., whose signature I hereby attest under my hand and seal of the City of Manor.





Lluvia T. Almaraz, City Secretary

ORDINANCE NO. 572

**ORDINANCE OF THE CITY OF MANOR, TEXAS
CONTINUING A DISASTER DECLARATION
FOR THE CITY OF MANOR, TEXAS AND PROVIDING FOR A PENALTY AND
ENFORCEMENT**

WHEREAS, the Mayor of the City of Manor, Texas declared a state of local disaster on March 18th, 2020 due to imminent threat from COVID-19; and

WHEREAS, in accordance with Texas Government Code Section 418.108(b), the declaration of local state of disaster may not be continued or renewed for a period of more than seven (7) days except with the consent of the City Council of the City of Manor, Texas; and

WHEREAS, on January 30, 2020, the World Health Organization Director General declared the outbreak of COVID-19 as a Public Health Emergency of International Concern, advising countries to prepare for the containment, detection, isolation and case management, contract tracing and prevention of onward spread of the disease; and

WHEREAS, on March 5, 2020, the World Health Organization Director General urged aggressive preparedness and activation of emergency plans to aggressively change the trajectory of this epidemic; and

WHEREAS, on March 13, 2020, Governor Abbott declared a state of disaster for all counties in the State of Texas due to COVID-19 posing an imminent threat of disaster in the state; and

WHEREAS, the Center for Disease Control and Preparation is closely monitoring the number of COVID-19 cases that have spread in the United States; and

WHEREAS, Travis County has issued a declaration of disaster due to COVID-19 posing an imminent threat of disaster in the state; and

WHEREAS, the COVID-19 virus spreads between people who are in close contact with one another through respiratory droplets produced when an infected person coughs or sneezes; and

WHEREAS, large gatherings of unidentifiable individuals without necessary mitigation for the spread of infection may pose a risk for the spread of infectious disease; and

WHEREAS, the continued worldwide spread of COVID-19 presents an imminent threat of widespread illness, which requires emergency action; and

WHEREAS, the City Council of the City of Manor, Texas, pursuant to Texas Government Code Section 418.108(b), has consented to continue the declaration of local state of disaster for the City of Manor, Texas.

NOW THEREFORE, BE IT DECLARED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, THAT:

- 1.) The declaration of state of local disaster for the City of Manor, Texas resulting from threats posed by COVID-19 is hereby continued.
- 2.) This Declaration continues to activate the City's Emergency Management Plan, or the emergency management plan of another entity under which the City operates.
- 3.) This Declaration continues to activate the recovery and rehabilitation aspects of all applicable local or interjurisdictional emergency management plans and authorizes the furnishing of aid and assistance under the Declaration, and the preparedness and response aspects of the plans are activated as provided in the plans and such other measures as set forth in the Mayor's March 18th, 2020 disaster declaration.
- 4.) This Declaration continuing a local state of disaster shall be effective on and from its date of issuance until May 1, 2020, provided however that this declaration may be terminated before the expiration of said time by subsequent order of the Mayor, and may be continued or renewed beyond said time only with the consent of the City Council of the City of Manor, Texas.
- 5.) The Mayor is authorized to issue orders or proclamations limiting gathering of individuals consistent with recommendations and actions from national, state, and county governments.
- 6.) In accordance with Texas Government Code §418.173, a person who knowingly or intentionally violates this Ordinance or a declaration, order or proclamation issued by the Order under Chapter 418, Government Code, the City Charter, or the emergency management plan, commits an offense, punishable by a fine up to \$1,000.00 or confinement in jail for a term that does not exceed 180 days.
- 7.) The sections, paragraphs, sentences, clauses and phrases of this Declaration are severable and if any phrase, clause, sentence, paragraph or section of this Declaration should be declared invalid by the final judgment or decree of any court or competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Declaration that can be given effect without the invalid provision, and to this end the provisions of this Order are severable.
- 8.) This Declaration shall be given prompt and general publicity and shall be filed promptly with the City Secretary.
- 9.) This Declaration shall take effect immediately from and after its issuance.


This Ordinance is hereby **PASSED AND APPROVED**, this 18th day of March 2020.

THE CITY OF MANOR, TEXAS



Dr. Larry Wallace Jr.,
Mayor

ATTEST:



Lluvia T. Almaraz, TRMC
City Secretary





AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: March 23, 2020

PREPARED BY: Thomas Bolt, City Manager

DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on canceling the April 1, 2020, Regular Council Meeting.

BACKGROUND/SUMMARY:

PRESENTATION: ☐ YES ☒ NO

ATTACHMENTS: ☐ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☒ NO

STAFF RECOMMENDATION:

It is City staff's recommendation that the City Council cancel the April 1, 2020, Regular Council Meeting.

PLANNING & ZONING COMMISSION: ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: March 23, 2020

PREPARED BY: Thomas Bolt, City Manager

DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on temporarily waiving the credit card processing fee for utility payments.

BACKGROUND/SUMMARY:

PRESENTATION: ☐ YES ☒ NO

ATTACHMENTS: ☐ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☒ NO

STAFF RECOMMENDATION:

It is City staff's recommendation that the City Council temporarily waive the credit card processing fee of \$2.00 for utility payments.

PLANNING & ZONING COMMISSION: ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE
